



Minutes

Huron Pines Golf & Country Club Board Meeting January 29, 2024, 7 p.m., Town of Blind River Council Chambers

Directors: Mark Deverell, Gerard Rainville, Jennifer Posteraro, Jim Dunbar, Ryan Hagger, John Campbell, Joanne Falk, Chad Horton, Tom Shamas, Mary Shamas

Regrets: None

Guests: Peter Stos, Superintendent; Kevin Cain, General Manager

- 1) Call to Order:
 - a) The meeting was called to order at 7 p.m.
 - b) M. Deverell, C. Horton and R. Hagger declared conflicts of interest regarding the kitchen lessee discussion.
- 2) Review & Confirmation of Minutes:

RESOLUTION TO CONFIRM THE MINUTES FROM THE PREVIOUS MEETING

MOVED BY: G. RAINVILLE

SECONDED BY: J. CAMPBELL

“THAT the Huron Pines Golf & Country Club (HPGCC) Board confirm the minutes from the November 27, 2023 meeting as amended”

CARRIED

The amendment to the minutes pertained to the first paragraph of Section 5: Superintendent’s Report. The term ‘deep tine’ was added to the comment about aeration of the greens.

- 3) Business arising from the minutes of November 1, 2023:
 - a) Kitchen Report
 - i) Fire Suppression System Purchase: Vipond provided a quote of approximately \$5,000, which does not include fees for fire extinguisher refills/replacement or replacement of nozzles in the suppression unit. It also does not include wiring for the fire alarm, but this can be tied in to the suppression unit. It was noted that the hood filters must be cleaned daily, so this will need to be included in the contract for the lessee.
 - ii) Scheduled Fume Hood Cleaning: This is normally scheduled for May, but a suggestion was made to move it up to autumn, once the season is over. It will be cleaned in May and

October of 2024, then October of each subsequent year. It was noted that the General Manager (GM) can inspect the hood and report back to the Board on its condition. The Board recommended that Vipond come in once each season, and that the GM/Lessee check it monthly. A recommendation was made to create a Health and Safety Committee for the clubhouse specifically, as there is one for the golf course. The GM will follow up with the CAO/Clerk on the details regarding the scope of work included in the Vipond quote, and the breakdown of responsibilities between the golf course, kitchen lessee and Vipond, and will report back at the February 26th meeting. The Board will then determine the contractual obligation for the lessee.

- b) Subcommittee/Manager Decision on New Lessee: This discussion was tabled. The subcommittee will meet in the next few days to discuss a recommendation for the Board. A special meeting of the Board to vote on the recommendation has been scheduled for Monday, February 4th at 5pm. One housekeeping item was the reversal of a previously approved increase in the kitchen lessee contract minimum. The resolution is as follows:

RESOLUTION TO REVERSE A PREVIOUS INCREASE IN THE KITCHEN LESSEE CONTRACT MINIMUM

MOVED BY: G. RAINVILLE

SECONDED BY: T. SHAMAS

“THAT the Huron Pines Golf & Country Club (HPGCC) Board revert back to the \$22,000 contract minimum for the kitchen lessee from the previous increase to \$25,000”

CARRIED

- 4) Treasurer’s Report: The Financial Report from the Treasurer was filed for Audit.

There were no major changes from the last report. The bank balance was decreased by a move of funds to reserve.

The 2024 draft budget from the Budget Subcommittee was reviewed and approved for submission to the Town of Blind River.

RESOLUTION TO APPROVE THE 2024 DRAFT BUDGET

MOVED BY: G. RAINVILLE

SECONDED BY: T. SHAMAS

“THAT the HPGCC Board approve the 2024 balanced budget, as recommended by the Budget Subcommittee, broken down as follows: Revenue \$1,000,200; Expenditures \$945,146, which includes \$214,300 in capital expenditures, and a resulting net income of \$55,054, and that the draft budget be sent to Town of Blind River Council for review and approval.”

CARRIED

- 5) Superintendent's Report:
 - a) The turf is still under some snow as of today. It is hoped that there will be no damage from the lack of snow. Additional staff, as required, will be hired through Employment Solutions.
 - b) The goose cull report has been published and a new permit was granted for managing them.
 - c) The water report is pending.
 - d) Additional carts will be ordered for June production and July/August delivery.
 - e) The pump technician will be on site in next few weeks for a previously noted pump issue. It is hoped that a new pump is not required. The old pumps are still on site and could be used as back up.

- 6) General Manager's Report:
 - a) T4s are ready to register with CRA and will be sent out prior to the deadline.
 - b) STOP Restaurant Supply will provide a quote for items required in the kitchen.
 - c) The 2024 events calendar was sent to the Board.
 - d) Advertising for pro shop staff has been prepared. The plan for 2024 includes one employee in the pro shop at all times, as well as marshalls/starters on holes 1 and 10.
 - e) A discussion occurred regarding cart management. The suggestion was to have one golfer per cart sign in with the starter, accepting responsibility for the cart for the round.

- 7) Committee Reports:
 - a) Golf Course: No report
 - b) Kitchen/Clubhouse: discussed under items 3) a) and b) above.
 - c) Tournaments: There is potential to hold a qualifier for the Ontario Championships. The event would include two consecutive days of qualifiers, either May 25th and 26th or June 1st and 2nd. Payment would be a group rate, with players coming from across Northern Ontario. The Board is in favour hearing more. R. Hagger will provide information for the February 26th board meeting. The committee reported that there will be sign-up deadlines for each tournament. Two match play tournaments will be held, one at the beginning and one at the end of the season.
 - d) Governance: The committee is comprised of Jennifer Posteraro, Mary Shamas and Joanne Falk. The group will endeavour to meet prior to the April board meeting.

- 8) New Business:
 - a) Board Positions: The bylaws do not allow the Chair or Vice-Chair to hold more than one position. G. Rainville is currently Vice-Chair/Treasurer. He will remain as Treasurer, so a new Vice-Chair must be appointed.

RESOLUTION TO APPOINT A NEW VICE-CHAIR

MOVED BY: T. SHAMAS

SECONDED BY: J. POSTERARO

“THAT the HPGCC Board approve the appointment of John Campbell as Vice-Chair of the Board”

CARRIED

A suggestion was made to add an additional Cameco representative to the Board. The GM will send a letter asking that they recommend someone as a nominee.

b) Update on payroll audit 2020-2023: An audit was announced, so the Chair provided all statements, and queried the reason for the audit. The CRA owe us \$463. They are looking at 2023 as a stand-alone for now, reviewing source deductions and CPP.

c) Newsletter: The next issue will be postponed until we have a new kitchen lessee. This is the 40th anniversary for the course, so a request will go out for pictures, memories, etc. The GM has already begun to gather materials.

9) Adjournment

a) Next regular meeting: February 26, 2024 at 7 p.m., Blind River Town Office.

b) Adjournment: The meeting was adjourned at 9:01 pm.