

# Town of Blind River

REQUEST FOR PROPOSAL

**2024-01**

**Granular Material Manufacturing**



*Blind River*

**TOWN OF BLINDRIVER**  
**RFP 2024-01, Granular Material Manufacturing**

PROPOSALS WILL  
BE RECEIVED BY:

Kathryn Scott  
CAO/Clerk  
11 Hudson St  
Blind River ON POR IBO

ENVELOPE TO BE CLEARLY MARKED  
"Granular Material Manufacturing RFP 2024-01"

OR

Via email to [info@blindriver.ca](mailto:info@blindriver.ca) Subject Line:  
"Granular Material Manufacturing RFP 2024-01"

RFP CLOSING: **August 9, 2024 3:00 p.m.**

CONSIDERATION OF AWARD: August 12, 2024

WORK TO COMMENCE: As soon as possible following award

WORK TO BE COMPLETED: Before October 30<sup>th</sup>, 2024

TENDER FOR: The manufacturing of 10,000 tonnes of granular A and 500 tonnes of granular type II B at the Town of Blind Rivers aggregate site located on Pidgeon Rd.

**LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED.**

**DESCRIPTION OF THE WORK**

1. Council of the Town of Blind River invites tenders for the manufacturing and processing of granular materials, for the Town of Blind River.

**SPECIAL PROVISIONS**

1. The successful contractor shall be responsible for all signage required to complete the contract (i.e.) construction/men working etc.

**BASIS OF PAYMENT**

1. Payment at the Contract price shall be compensation in full for performing the work specified in the tender item and for the supply of all labour, equipment and materials, except as

**TOWN OF BLINDRIVER**  
**RFP 2024-01, Granular Material Manufacturing**

otherwise provided in the tender, necessary to complete the work to the satisfaction of the Town.

**ADMINISTRATION ARRANGEMENTS**

1. Proposals will be received at the Corporation of the Town of Blind River, 11 Hudson St., Blind River, ON, P0R 1B0, until 3:00 p.m., August 9, 2024.
2. Proposals received after the closing date and time shall not be accepted.
3. All queries regarding the work and services required under this project should be directed to:

Connor St.Michel  
Supervisor of Public Works  
Town of Blind River  
11 Hudson Street  
Blind River, Ontario, P0R 1B0,  
Phone: (705) 356-2601 (Office)  
(705) 607-5403 (Cell)

**TERMS OF THE CONTRACT**

1. Once awarded, the contract shall commence preferably on or about August 19, 2024 and shall be completed on or before August 30, 2024.

**BASIS OF REJECTION OF TENDER/PROPOSAL**

Tenders not conforming to the following requirements will be disqualified.

1. Tenders/proposals must be legible print, in ink.
2. Tenders/proposals must be received by the Town by the closing date and time.
3. Tenders/proposals must be on the form provided by the Town.
4. Tenders/proposals must be signed by an authorized official of the bidding organization with corporate seal affixed.
5. Tenders/proposals must not be qualified or conditional in any way.
6. The Tender/proposals Submission Form shall be completed and include **all** costs.

**TOWN OF BLINDRIVER**  
**RFP 2024-01, Granular Material Manufacturing**  
**REJECTION OF AWARD**

1. Bidders are informed that the Town accepts the bidder's submission in good faith and by so doing, if the successful bidder rejects the contract award or attempts to withdraw their bid after the opening date and time, the bidder shall then be liable for any or all costs incurred by the Town to award the contract to the next eligible bidder, the cost being the difference between the two bid submissions and any other costs incurred by the Town.

**GENERAL CONDITIONS**

1. The contractor shall abide by all Acts, by-laws and regulations relative to the performance of the work.
2. The contractor agrees to prepare to submit to the Town a total invoice for the amount of the tender, at the end of the contract. Within three weeks of receiving the invoice, the Town agrees to pay the contractor 90% of the amount of the tender. Within 30 days of the date of acceptance of the **completed contract**, the remaining 10% shall be released to the contractor.
3. Supervisor of Public Works shall mean the individual appointed to said position, or any such other person, partnership or corporation as may be authorized by Council to act on its behalf in any particular capacity.
4. If at any time, in the opinion of the Supervisor of Public Works, damage is being done or is likely to be done to any highway or any improvement thereon, by the contractor's vehicles or other equipment whether licensed or unlicensed, the contractor shall, on the direction of the Director of Public Services and at the contractor's own expense, make changes in or substitutions for such vehicles or other equipment or shall alter loading or shall in some other manner remove the cause of such damage to the satisfaction of the Supervisor of Public Works.
5. Where a vehicle is hauling material for use on the work under the contract, in whole or in part upon a highway and where motor vehicle registration is required for such vehicle, the contractor shall not cause or permit such vehicle to be loaded beyond the legal limit as specified in the *Highway Traffic Act*, whether such vehicle is registered in the name of the contractor or otherwise.
6. The bid must show the unit price, as well as the total all inclusive bid price including all applicable taxes.
7. Conditional bids shall not be accepted.
8. Adjustments to the tender/proposal by telephone or fax will not be accepted. A bidder must withdraw or supersede his/her proposal with a revised submission prior to the specified closing date/time.

**TOWN OF BLINDRIVER**  
**RFP 2024-01, Granular Material Manufacturing**  
**GENERAL CONDITIONS (CONTINUED)**

9. Erasures, overwriting or strikeouts must be initialed by the person signing on behalf of the organization submitting a bid.
10. Prices are open for acceptance by the Municipality for thirty (30) calendar days from the tender closing date.
11. The Town reserves the right to reject any or all tender submissions in whole or in part without incurring any liability whatsoever.
12. All contractors and subcontractors shall comply with all legislation and regulations which may be applicable to this tender.
13. Should a bidder find discrepancies or omissions from the document prior to the closing date, the office of the Town issuing the tender is to be contacted as soon as possible in order that a written instruction or an addendum can be issued to each bidder.
14. The contractor shall take out and keep in force until the date of acceptance of the entire work by the Town, a *comprehensive policy of public liability and property damage insurance* acceptable to the Town providing insurance coverage in respect of any one accident to the limit of at least \$2,000,000.00 against loss or damage resulting from bodily injury or death of, one or more persons and loss of damage to property and such policy shall name the Town as an additional insured thereunder and shall protect the Town against all claims for all damage or injury including death to any person or persons and for damage to any property of the Town or any other public or private property resulting from or arising out of any action or omission on the part of the contractor or any of his servants or agents during the execution of the contract and the contractor shall forward a certified copy of the policy or certificate thereof to the Town, naming the Town as an additional insured, **prior to commencement** of work under the contract.
15. The successful bidder shall deliver proof of *Workplace Safety Insurance Board* coverage by means of a Certificate of Clearance prior to commencement of work under the contract.
16. The successful bidder shall have Health and Safety Policies and Practices in place.
17. Where the contractor is of the opinion that any of the work or services ought to be expanded, curtailed, reduced or modified, the contractor agrees to immediately advise the Town accordingly in writing and to obtain the prior written permission of the Town to make any such variation.
18. The contractor agrees to protect, indemnify, keep indemnified and save harmless the Town and its officers, servants and agents from and against all claims, demands, costs, actions, causes of actions, expenses, legal fees whatsoever which may be taken or made against them or any of them incurred or become payable by them or any of them for any loss, damage or injury, including death of any nature or kind whatsoever arising out of or in

**TOWN OF BLINDRIVER**  
**RFP 2024-01, Granular Material Manufacturing**

consequence of any act, neglect, or omissions including negligent acts or negligent omissions of the contractor in connection with the performance of this contract.

19. Materials supplied for this RFP are subject to *Ontario Provincial Standards for Roads and Public Works – Specifications for Material*, and field performance.
20. It shall be the Bidder's responsibility to provide to the Town, upon request, process specification and sampling methods to ensure compliance with OPSS 1010

**TOWN OF BLINDRIVER**  
**RFP 2024-01, Granular Material Manufacturing**  
**SCHEDULE A – SPECIFICATIONS**

<b>Required Specification</b>	<b>Reviewed (Please Initial)</b>
Reduce 900mm blasted rock to OPSS 1010 specification granular type A in excess of 10000 tonnes	
Blend 10 to 30 percent by mass reclaimed asphalt product with granular material manufactured	
Produce 500 tonnes granular B type 2	
The successful proponent shall provide any and all equipment required to perform the manufacturing process.	
Samples shall be provided during the first 5,000 tonnes and the second 5,000 tonnes as per table 1 of OPSS 1010 for Quality assurance purposes.	

**TOWN OF BLINDRIVER  
RFP 2024-01, Granular Material Manufacturing**

**SCHEDULE B - RFP FOR CONTRACT - PROPOSAL SUBMISSION FORM**

**#2024-01 Granular Material Manufacturing PROPOSAL PRICE**

Specification	Description	Quantity	Price
	Mobilization/ Demobilization	1	\$
OPSS 1010	Granular A Manufacturing	10,000 tonnes	\$
OPSS 1010	Granular type II B Manufacturing	500 tonnes	\$
OPSS 1010	Material Sampling	As required	
	Subtotal		\$
		HST (13%)	\$
		Total	\$

**DATE OF DELIVERY**

Please state the expected date if completion

Earliest Delivery Date	
Latest Delivery Date	

**Signature of Authorized Person** \_\_\_\_\_

**Print Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Signature of Witness** \_\_\_\_\_

Please note: Person signing must be authorized to conduct business on behalf of the company represented and to bind the company/individual to statements on this RFP/Contract. Failure to sign submission will result in a rejection of the proposal.



**TOWN OF BLINDRIVER**  
**RFP 2024-01, Granular Material Manufacturing**

**SCHEDULE B - RFP FOR CONTRACT - PROPOSAL SUBMISSION FORM**

**REQUEST FOR PROPOSAL FORM**

Company Name:
Address:
City, Province, Postal code:
Contact Representative:
Phone:
Email:
HST Registration number:
Insurance Company:
Insurance Policy Number:
Insurance Coverage:
WSIB Clearance Certificate Number:

I/We having carefully examined all Proposal Documents, I/We have read and understand the Provisions, Specifications and Conditions which forms part of this RFP and hereby propose and agree to supply and delivery to the Town of Blind River, 11 Hudson St, Blind River, Ontario, including all taxes, freight, duty exchange, transportation or other charges, fully paid, the following services as specified herein in full conformity with the Town's specifications attached hereto, for the following sum or sums in lawful money of the Dominion of Canada.

**Signature of Authorized Person** \_\_\_\_\_

**Print Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Signature of Witness** \_\_\_\_\_

Please note: Person signing must be authorized to conduct business on behalf of the company represented and to bind the company/individual to statements on this RFP/Contract. Failure to sign submission will result in a rejection of the proposal.

**TOWN OF BLINDRIVER**  
**RFP 2024-01, Granular Material Manufacturing**

**SCHEDULE C**

**SIGNATURE PAGE**

Submitted by: \_\_\_\_\_  
(Company Name)

Company Contact: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone/Fax Numbers: \_\_\_\_\_

Email: \_\_\_\_\_

I/We \_\_\_\_\_ having carefully examined the locality and site of the proposed works, hereby tender to carry out the said contract in accordance with the Request for Proposal to completion within the time specified for the lump sum of:

\_\_\_\_\_

\_\_\_\_\_

**ADDENDA**

We agree that we have received addenda \_\_\_\_\_ to \_\_\_\_\_\* inclusive, and the tender price(s) include the provisions set out in such Addenda. **\* Tenderer to Complete**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Contractor's Name (please print)

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Signature of Witness