

**MUNICIPALITY OF THE
TOWN OF BLIND RIVER**

POSITION DESCRIPTION

Position: Crossing Guard	
Reports to: Director of Protective Services	Approved by: Council

POSITION SUMMARY:

To provide for the safe movement of children to and from school when crossing public roadways and intersections by observing gaps in the traffic and leading the children across the roadway or intersection.

Crossing guards are not to engage in traffic direction or control.

Reporting to the Director of Protective Services, this position is responsible for assisting school children in safely crossing the Highway and intersections at Causley St, Hanes St and Huron Ave.

Major Duties and Responsibilities:

- Assists children in safely crossing the Highway when traveling to and from school.
- Records the license number of vehicles failing to stop or are being driven erratically in the crossing zone and report to the Director of Protective Services for follow-up with the Police.
- Advises Director of Protective Services of situations where an individual child or a group of children are not heeding the directions of the Crossing Guard thereby posing a potential risk to themselves and motorists.
- Responsible to be familiar with all safety and emergency procedures; must obtain first aid/C.P.R. certification.

Education/Experience/Skills

Education: Grade 10

Experience: Previous Crossing Guard experience desirable.

Skills: Ability to effectively communicate with children.

Independence of Action

The job requires the application of established guidelines and procedures.

Impact of Errors

Errors could result in injury to others.

Contacts

Contacts are primarily with school children traveling to and from school and with motorists. Common courtesy is required to maintain good relationships.

Leadership

No supervisory responsibilities.

Physical Demands/Sensory Demands

Work involves standing and walking for periods of up to 1 hour, three times daily.

Visual and aural concentration is required when working with Highway traffic.

Working Conditions

Some exposure to dust, dirt, fumes, and inclement weather. Occasionally required to deal with difficult individuals.

Must be on the job site/designated crossing at designated times.

Other Aspects of the Job

Must have the ability to follow oral and written instructions. Must have the ability to deal effectively and courteously with associates and the general public. Shall be in physical condition that will permit adequate job performance. Must successfully complete a structured training program annually. Must not currently be or have been within the last ten (10) years on court-ordered community supervision or probation for any criminal offense of the grade of a Class B misdemeanor or above. May not have been convicted of an offense of the grade of a Class B misdemeanor or above within the last ten (10) years. May not have been, at any time, convicted of felony offense or any family violence offense.