

**Arena Skate Sharpening & Pro-Shop Operation  
Approved Activities, Goods, and Service**

**1) Hours of Operation:**

September 1 to May 1 the Lessee shall operate the Skate Sharpening/ Pro-Shop Monday to Sunday based on the business schedule provided by the Facility & Recreation Manager.

**2) Term of Agreement:** The term of this agreement will be from September 1, 2018 to May 1, 2020. The agreement may be renewed twice for a one-year period at the discretion of the Town. The agreement will not run for more than three consecutive years.

**3) Special Events:** The Skate Sharpening/ Pro-Shop shall be opened for special events or unscheduled events on request for such additional hours as presented by the Facility & Recreation Manager or Clerk Administrator.

**4) Special Events and Menu Planning:** Dance banquets, service club events and sport group tournament receptions may be held during the year for the purpose of supporting community causes. These are not to be construed as Skate Sharpening/ Pro-Shop business or competitive with the Skate Sharpening/ Pro-Shop style operations. The Lessee will, however, be advised of such services in advance, and will be provided an opportunity to coordinate with the group proposing such activities. No other private commercial skate service operation will however, be permitted to operate on site during the term of this agreement unless on contract to a community group for activities as noted above.

**5) Staffing:** The Lessee shall ensure that all persons contracted or hired to deliver the goods and services associated with the Skate Sharpening/ Pro-Shop operating are of legal working age and under adult supervision at all times. If in the opinion of the facility management the Skate Sharpening/ Pro-Shop is inadequately staffed or supervised at any time with respect to providing prompt and courteous service to the public, facility management may order the lessee to promptly secure such personnel as may be required. Such additional personnel shall be secured as ordered at the sole expense of the Lessee.

**6) Equipment:** Some equipment is available and on site and may be used by the Lessee provided the Lessee undertakes full responsibility for all repair and maintenance costs for same including loss and damages incurred during the term of this agreement. A detailed list with photos of the area will be signed by both parties at the beginning of this contract.

**7) Merchandise and Services:** The following items shall minimally be made available for sale to the public and user groups:

- A variety of hockey needs (tape, laces, guards etc)
- Skates for rental
- Skate Sharpening services
- Town of Blind River Skating Passes
- Host an area for brochures that highlight Town of Blind River events

**8) Annual Cleaning:** May 2 of 2019 and 2020, the Skate Sharpening/ Pro-Shop is to be emptied of all goods for a thorough cleaning. Goods may be returned to the Skate Sharpening/ Pro-Shop on/after August

Arena Skate Sharpening Services

15, 2019 to complete the term of this agreement.

- 9) **Licenses/Regulations:** The Lessee shall provide the following in advance of conducting services:
  - proof of Business License;
  - proof of Liability Insurance (minimum of \$100,000.00 per occurrence)
  - sample of proposed service listing
  - valid Criminal Background Check for all workers
  - proof of WSIB Insurance
  
- 10) **Rent:** Is due on the 1<sup>st</sup> day of September, and each month following. Late payment will result in termination of this agreement.
  
- 11) **Uniform:** Staff are to appear tidy and professional. Grooming, hygiene, and attire should reflect a professional service area.

Proposed Monthly Rent: \$ \_\_\_\_\_

Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Date: \_\_\_\_\_