

# Facility Rental | AGREEMENT

11 Hudson Street Blind River ON P0R 1B0 705.356.2251 | (f) 705.356.7343



**Rental Date(s)** \_\_\_\_\_ | **Time** \_\_\_\_\_ *to* \_\_\_\_\_ | **Venue** \_\_\_\_\_

Renter: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Alt Contact: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Date/Time to Set Up: \_\_\_\_\_

Liquor Event:  Y  N *If yes, a copy must be attached to agreement*  
 Copy of Town Alcohol Policy Provided to Renter \_\_\_\_\_ Renter Initial \_\_\_\_\_ Staff Initial \_\_\_\_\_

Bartender 1: \_\_\_\_\_ Smart Serve: \_\_\_\_\_ Contact#: \_\_\_\_\_  
 Bartender 2: \_\_\_\_\_ Smart Serve: \_\_\_\_\_ Contact#: \_\_\_\_\_

Event Type: \_\_\_\_\_ # of Guests: \_\_\_\_\_ # Tables: \_\_\_\_\_ # Chairs: \_\_\_\_\_ # Place Settings: \_\_\_\_\_  
 Music Provider: \_\_\_\_\_ Business License: \_\_\_\_\_

SoCan with Dancing: \$59.17 SoCan No Dancing: \$29.56 (Please circle one)

## Insurance & Venue Rates

(2,000,000.00 Limits in Liability for Town-approved events. \$4,000,000.00 Limit in Liability required minimum for excluded event)—Proof must be attached

	<u>No-Alcohol</u>	<u>Event with Alcohol</u>	
Insurance (1-50 guests)	\$ 3/hr \$25/day	\$ 12/hr \$85/day	
Insurance (51-100 guests)	\$ 4/hr \$50/day	\$ 20/hr \$130/day	
Insurance (101-200 guests)	\$ 6/hr \$75/day	\$ 30/hr \$200/day	
Insurance (201-500 guests)	\$ 8/hr \$150/day	\$ 40/hr \$350/day	
Marine Lounge (min 2hr)	\$35/hr	\$150 (daytime) \$265 (after 5pm)	
Marine Park Meeting Room (min 2hr) <b>SEASONAL</b>	\$25/hr		
Community Centre Hall	\$50/hr	\$325/Day	\$100 non-refundable Deposit due at booking to hold date
Community Centre Kitchen Only	\$160/Day		
Seniors Centre	\$25/Member	\$100/Non-Member	Balance due prior to key release
Adult Hockey (daytime & evening) Non-Resident	\$70.79 Daytime \$154.86/hr	\$101.76 Evening	
Sports Tournament	\$50/hr		
Junior A Rate / Minor Hockey	\$67/hr		
Party Pack (1hr Ice + 2hr Party Room)	\$88.50		
Figure Skating	\$50/hr		
School/ Family	\$70.79/hr		
Arena Floor—Ice Out	\$300.00/day		

SoCan Fee \$ \_\_\_\_\_ Deposit \$ \_\_\_\_\_  
 Venue Fee \$ \_\_\_\_\_ Paid On \_\_\_\_\_  
 SubTotal \$ \_\_\_\_\_  
 HST \$ \_\_\_\_\_ Amount Owing: \$ \_\_\_\_\_  
 SubTotal \$ \_\_\_\_\_ Paid On \_\_\_\_\_  
 Insurance \$ \_\_\_\_\_  
 TOTAL DUE \$ \_\_\_\_\_

Key is due within 48 hours of event ending  
 Lost Key will result in a \$150 charge

Set-Up/Tear-Down is the  
 responsibility of the Renter

Renter Initial: \_\_\_\_\_ Staff Initial: \_\_\_\_\_

Renter: \_\_\_\_\_ Date: \_\_\_\_\_

Please Initial:

- \_\_\_ Sparkles are not permitted in any of our venues.
- \_\_\_ The number of place-settings, chairs, and tables requested are what will be available to your party. Items are to be cleaned at the end of event.
- \_\_\_ Tape is not permitted on any wall surface to hang decoration or signage.
- \_\_\_ Town Staff are not authorized to unlock storage to accommodate items outside of the contract.
- \_\_\_ Bar Area, if used, is to be fully emptied, and cleaned **prior** to event ending (as per permit regulations).
- \_\_\_ Kitchen must be fully emptied at end of event. The Town of Blind River is not responsible for any lost items.
- \_\_\_ Any food/products left behind will be discarded.
- \_\_\_ Decorations must be removed within twelve (12) hours of event ending (as per contract time). The Town of Blind River is not responsible for lost/damaged items in building.
- \_\_\_ It is the responsibility of the renter to dismantle their set-up and fill chair/table racks within twelve (12) hours of event ending (as per contract time).
- \_\_\_ Garbage must be removed from cans and tied off by Renter. Bags are to be neatly piled near the main exit area **without** blocking any fire escape routes.
- \_\_\_ Boxboard, cardboard, etc, must be dismantled to flat and neatly stacked for Staff removal.
- \_\_\_ Any damages to the facility incurred during the rental period will be the responsibility of the Renter (as listed in this agreement), after careful review by Facility & Recreation Manager and Clerk Administrator. The Town of Blind River will source a contractor/products needed to facilitate repairs.
- \_\_\_ It is the responsibility of the Renter to control who uses key to the facility. The Town of Blind River is not responsible for theft/losses related to additional users sharing keys. Any items belonging to the municipality lost/damaged will be replaced by the Renter.

Renter Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_