

It is recommended that you consult with the Town Planning Department prior to submitting your application.

### **Zoning By-Law Application Checklist**

Please ensure you have completed the following prior to submitting your application:

- Fully complete all sections of the application.
  - Sign application in all appropriate locations and obtain signed authorization from the owner(s) if you are acting as their Agent.
  - Declaration of Owner(s)/Agent must have a Commissioner's stamp and signature.
  - Application fees attached, made payable to the Town of Blind River.
    - Zoning By-Law Amendment \$400.00 \*
    - \* plus actual costs for postage, photocopies etc...
  - Sketch or site plan (in metric)(to scale) in accordance with the requirements of the application form.
  - Copy of any correspondence, approvals or permits from outside agencies/departments.
    - Algoma Public Health
    - Ministry of Transportation
    - Ministry of Natural Resources, etc.
  - Copy of all studies and reports are required to be submitted with your application.
  - Copy of your completed Consultation Form from the Planning Department, if you choose to use this service.
- If the application would permit development on privately owned and operated individual
- or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed, the following is required:
    - a servicing options report: and
    - a hydrogeological report

### **Applicant's Posting Instructions:**

In order to facilitate consideration of your Application for Zoning by-Law Amendment, we ask that you complete the following upon submission of the application to the Town:

- Post a clearly visible sign approximately 14" x 18" bearing your name, your application number (provided by the Town Planning Department), lot and concession number, and the Plan number, on the **main access side** of your property, preferably where your driveway accesses onto the Town road (and the middle of your shoreline frontage, if possible).
- Mark out, on the ground, the location of the proposed lot lines - marking it clearly with stakes and coloured ribbon.
- It is the responsibility of the Applicant to mark the property which is the subject of this Application.

Council members and/or Town staff may conduct site inspections of your lands. By submitting this application you are authorizing the Town to access your lands for the purposes of conducting the required site inspection. Please be advised that where access is by water or seasonally maintained municipal or private road, the consideration of the application may be delayed during the winter until such time as safe access can be obtained to the lands.

You may be required to submit a copy of the Deed for the subject land. If access is provided by private road/right-of-way from a municipal road, attach a copy of the deed indicating if the access is registered on the title.

Your application will not be processed until it is complete. To expedite the processing of your application please ensure it is complete upon submission. Incomplete applications will be returned for your re-submission. We will not hold incomplete applications in our office.

If you require additional assistance regarding this application please contact the Planning Department at:

Town of Blind River - Planning Department  
PO Box 640  
11 Hudson Street  
Blind River, Ontario, P0R 1B0  
Fax.: (705)356-7343 Tel.: (705)356-2251

E-mail: [john.jones@blindriver.ca](mailto:john.jones@blindriver.ca) or [katie.scott@blindriver.ca](mailto:katie.scott@blindriver.ca)



**Planning Department  
Application for Zoning By-Law Amendment**

11 Hudson Street, Blind River, Ontario, P0R 1B0

Tel.: (705)356-2251 Fax.: (705)356-7343

For use by the Town of Blind River	
Date Received:	Fee Paid:
Receipt No:	File No:

Fee: \$200.00 per application for zoning by-law amendment to change land use zone or zone requirements

**NOTE TO APPLICANTS:**

This application form is to be used for all zoning by-law amendment submissions within the Town of Blind River, comprising of the Townships of Cobden, Striker, Scarfe, Mack, Juillette, Timmermans, Kamichisitit and Jogues. The information in this form must be provided by the applicant and must be accompanied by the application fees as prescribed by the Town. Mandatory information (Ont. Regulation 546/06 under the Planning Act) is indicated by black arrows on the left side of the section numbers. If the application is not complete and/or the fee not provided, the Town will return the application and will not consider this application further.

**APPLICATION REQUIREMENTS:**

This application must be completed in ink and **must** be legible. One application form is required for each property that is the subject of the by-law amendments. **All measurements are to be in metric units.**

**FOR ASSISTANCE:**

For more information on the Planning Act, the zoning by-law amendment process, provincial and local policies, please contact the Town of Blind River at (705) 356-2251 or visit the Municipal Office at 11 Hudson Street, Blind River, Ontario.

E-mail: [john.jones@blindriver.ca](mailto:john.jones@blindriver.ca) or [katie.scott@blindriver.ca](mailto:katie.scott@blindriver.ca)

Please Print and complete or (check mark) Appropriate Box(es)			
1. Applicant Information:			
Name of Applicant		E-mail	
Home Telephone No.	Business Telephone No.	Fax No.	
Address			Postal Code

1.2 Name of Owner(s) (if different from the applicant). An owner's authorization is required in Section 11.1 if the applicant is not the owner.			
Name of Applicant		E-mail	
Home Telephone No.	Business Telephone No.	Fax No.	
Address			Postal Code

1.3 Name of of the person who is to be contacted about the application, if different that the applicant. (This may be a person or firm acting on behalf of the applicant)			
Name of Applicant		E-mail	
Home Telephone No.	Business Telephone No.	Fax No.	
Address			Postal Code

2. Location of the Subject Land (Complete applicable boxes):		
District	Local Municipality	Former Township
Section or Mining Location No.	Concession Number(s)	Lot Number(s)
Registered Plan No.	Lot(s) Block(s)	Reference Plan No.
Part Number(s)	Name of Street/Road	Street No.

<b>2.1 Are there any easements or restrictive covenants affecting the subject land?</b>	<input type="checkbox"/> NO	<input type="checkbox"/> YES
If yes, describe the easement or covenant and its effect.		

<b>2.2 Official Plan designation (current designation of subject lands):</b>

<b>2.3 How does the application conform to the official plan?:</b>

<b>2.4 The subject land is within an area where zoning with conditions apply:</b>	<input type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If yes, please attach an explanation of how the application conforms to the Official Plan policies relating to the zoning with conditions.</i>		

<b>2.5 The subject land is within an area where the municipality has pre-determined the minimum and maximum density requirement or the maximum height requirements:</b>

<b>3. Purpose of this Application (check appropriate box):</b>	
<input type="checkbox"/> Change land use zone	<input type="checkbox"/> Change zone requirements

<b>3.1 Explanation of this Application:</b>

<b>4. Description of Subject Land and Servicing Information (Complete each subsection):</b>	
<b>4.1 Description</b>	Frontage (road) (m.)
	Frontage (waterfront) (m.)
	Depth (m.)
	Area (ha.)
<b>4.2 Use of Property</b>	Existing Use(s)
	Proposed Uses(s)
<b>4.3 Buildings or Structures</b>	Existing
	Proposed

<b>4.4 Access</b> (check appropriate space)	Provincial Highway
	Municipal road maintained all year
	Municipal road, seasonally maintained
	Other public road
	Right of way
	Water Access (if so, describe below)
<b>4.5 Water Supply</b> (check appropriate space)	Publicly owned and operated piped water system
	Privately owned and operated individual well
	Privately owned and operated communal well
	Lake or other water body
	Other means
<b>4.6 Sewage Disposal</b> (check appropriate space)	Publicly owned and operated sanitary sewage system
	Privately owned and operated individual septic tank
	Privately owned and operated communal septic system
	Privy
	Other means
<b>4.7 Other Services</b> (check if the service is available)	Electricity
	School Bussing
	Garbage Collection
*1- MOE approval required if effluent is > 10,000 L/day	

**5. Land Use:**

**5.1 What is the existing official plan designation(s) of the subject land?**


**5.2 What is the zoning of the subject land?**


**5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified ? Please check Yes or No for all of the boxes.**

Use of Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		

A provincially significant wetland (Class 1, 2 or 3 wetland)		
A provincially significant wetland within 120 metres of subject land	N/A	
Flood plain		
A rehabilitated mine site		
A non-operating mine site within 1 kilometre of the subject land		
An active mine site		
An Industrial or commercial use, and specify the use(s)		
An active railway line		
A municipal or federal airport		

**6. History of the Subject Land :**

**6.1 Has the subject land ever been the subject of an application for approval for a subdivision or consent under the Planning Act?**

Yes                       No                       Unknown

If yes, and if known, provide the Ministry's application file number and the decision made on the application.

\_\_\_\_\_

\_\_\_\_\_

**6.2 If this application is a re-submission of a previous zoning by-law amendment application, describe how it has been changed from the original application.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**7. Current Applications:**

**7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?**

Yes                       No                       Unknown

If yes, and if known, specify the Ministry file number and status of the application.

\_\_\_\_\_

\_\_\_\_\_

**7.2 Is the subject land the subject of an application for a consent or approval of a plan of subdivision?**

Yes                       No                       Unknown

If yes, and if known, specify the appropriate file number and status of the application.

\_\_\_\_\_

\_\_\_\_\_

**8. Sketch**

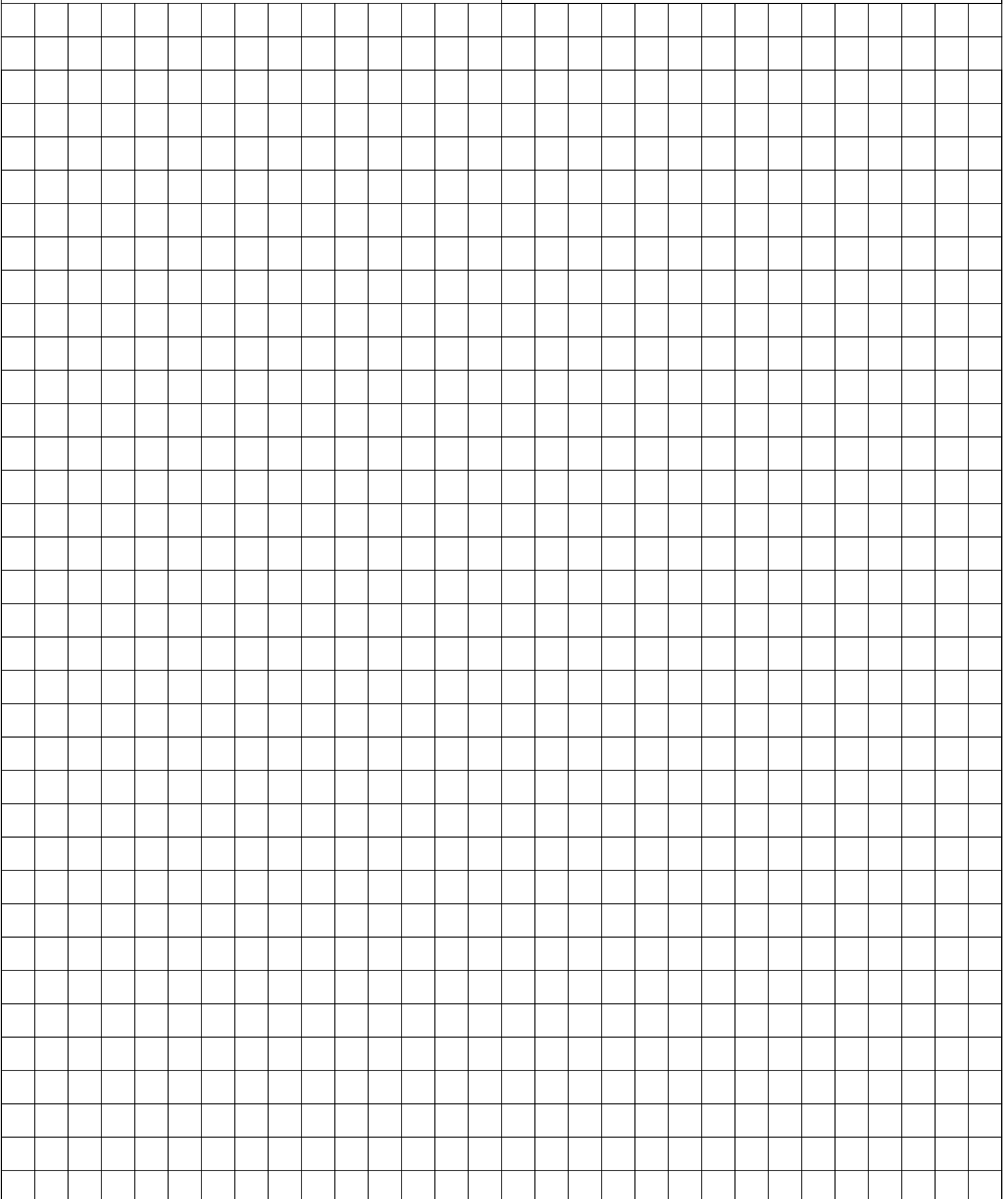
To help you prepare the sketch, refer to the attached Sample Sketch

**8.1 The application shall be accompanied by a sketch in metric units showing the following:**

- The boundaries and dimensions of the subject land.
- The boundaries and dimensions of the land that abuts the subject land.
- The distance between the subject land and the nearest township lot line or landmark, such as railway crossing or bridge.
- The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application (*ie. buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks*).
- The existing use(s) of land on adjacent lands (*ie. residential, commercial, agriculture, industrial*).
- The location, width and names of any roads within or abutting the subject land, indicate whether it is an unopened road allowance, a public road, a private road or a right of way.
- If access to the subject land is by water only, the location of the parking and boat docking facilities to be used.
- The location and nature of any easement affecting the subject land.

**Key Plan**

**N↑**



**\*\*If more space is required, please attach sketch.**

**9. Other Information:**

**9.1 Is the subject land within an area of land designated under any provincial plan or plans?**

Yes  No

If yes, does the application conform to or does not conflict with the applicable provincial plan or plans?

\_\_\_\_\_

\_\_\_\_\_

**10. Affidavit or Sworn Declaration:**

**10.1 Affidavit or Sworn Declaration for the Prescribed Information**

I, \_\_\_\_\_ of the \_\_\_\_\_

in the \_\_\_\_\_ make oath and say (or solemnly declare) that the information contained in Section 1.1, 1.2, 2, 3.1, 3.2, 4.1 to 4.6 inclusive, 5.1, 6.1, 6.3, 7 and 8 of this application is true and that the information contained in the documents that accompany this application in respect of the above Sections is true.

Sworn (or declared) before me

at the \_\_\_\_\_

in the \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_ Commissioner of Oaths \_\_\_\_\_ Applicant

**10.2 Affidavit or Sworn Declaration for the Requested Information**

I, \_\_\_\_\_ of the \_\_\_\_\_

in the \_\_\_\_\_ make oath and say (or solemnly declare) that the information contained in Section 1.3, 3.3, 4.7, 4.8, 5.2, 5.3, 6.2 and 9 of this application is true and that the information contained in the documents that accompany this application in respect of the above Sections is true.

Sworn (or declared) before me

at the \_\_\_\_\_

in the \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_ Commissioner of Oaths \_\_\_\_\_ Applicant



**11. Authorizations:**

**11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.**

**Authorization of Owner for Agent to Make the Application**

I,  am the owner of the land that is the subject of this application for a consent and I authorize,  to make this application on my behalf.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner

**11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.**

**Authorization of Owner for Agent to Provide Personal Information**

I,  am the owner of the land that is the subject of this application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize , as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner

**12. Consent of the Owner:**

**12.1 Complete the consent of the owner concerning personal information set out below.**

**Consent of the Owner to the Use and Disclosure of Personal Information**

I, , am the owner of the land that is the subject of this consent application and for purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to be use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner

**The Town of Blind River will assign a file Number for complete applications and this should be used in all communications.**

**Applicant's Checklist :**

- 1 electronic copy of all reports and drawings in Auto CAD and pdf formats  YES
- 3 copies of the completed application form  YES
- 2 copies of the certificate of approval from the local Algoma Public Health or Ministry of the Environment and clearances from any other application law (Ministry of Transportation, Ministry of Natural Resources, etc.) if required  YES
- The required fee, either as a certified cheque or money order payable to the Town of Blind River  YES