

It is recommended that you consult with the Town Planning Department prior to submitting your application.

Site Plan Application Checklist

Please ensure you have completed the following prior to submitting your application:

- Fully complete all sections of the application.
- Sign application in all appropriate locations and obtain signed authorization from the Owner(s) if you are acting as their Agent.
- Declaration of Owner(s)/Agent must have a Commissioner's stamp and signature.
- Application fees attached, made payable to the Town of Blind River.
 - Site Plan Control \$ 200.00 plus actual costs
- Sketch or site plan (in metric)(to scale) in accordance with the requirements of the application form.
- Copy of any correspondence, approvals or permits from outside agencies/departments.
 - Algoma Public Health
 - Ministry of Transportation
 - Ministry of Natural Resources, etc.
- Copy of all studies and reports are required to be submitted with your application.
- Copy of your completed Consultation Form from the Planning Department, if you choose to use this service.

Council members and/or Town staff may conduct site inspections of your lands. By submitting this application you are authorizing the Town to access your lands for the purposes of conducting the required site inspection. Please be advised that where access is by water or seasonally maintained municipal or private road, the consideration of the application may be delayed during the winter until such time as safe access can be obtained to the lands.

You may be required to submit a copy of the Deed for the subject land. If access is provided by private road/right-of-way from a municipal road, attach a copy of the deed indicating if the access is registered on the title.

Your application will not be processed until it is complete. To expedite the processing of your application please ensure it is complete upon submission. Incomplete applications will be returned for your re-submission. We will not hold incomplete applications in our office.

If you require additional assistance regarding this application, please contact the Planning Department at:

Town of Blind River - Planning Department
PO Box 640 - 11 Hudson Street
Blind River, Ontario, P0R 1B0
Tel.: (705) 356-2251 Fax.: (705)356-7343

E-mail: john.jones@blindriver.ca or katie.scott@blindriver.ca