

**REQUEST FOR PROPOSAL
2019 Community Days Beer Garden
Town of Blind River**

Invitation

The Town of Blind River is seeking an organization/business to operate the 2019 Town of Blind River Community Days Beer Gardens on July 13, 2019.

The Town of Blind River requires a payment of **20% of the net profits** to offset cost associated with the beer gardens. Due 4-6 weeks after the event.

Interested and qualified organizations are invited to submit proposals which will be accepted until **Thursday, April 18th, 2019, by 2:00 p.m.**

Proposals are to be addressed to:

Kathryn Scott
CAO/Clerk
Town of Blind River
11 Hudson St. PO Box 640
Blind River, ON P0R 1B0
katie.scott@blindriver.ca

The Town of Blind River reserves the right to cancel this Request for Proposal for any reason without any liability to any proponent or to waive irregularities at their own discretion.

Background of Town of Blind River Community Days

Town of Blind River Annual Community Days takes place the second weekend in July. Celebrating 73 years, the community comes out in full force for the entire weekend to enjoy many activities, including the Demolition Derby, the Community Day Parade, midway rides, live entertainment, beer gardens, a spectacular car show and much more. Hundreds of tourists, past residents and locals will be on the grounds at the Town Park and around the community as we celebrate our true Northern heritage.

Town of Blind River Community Days Beer Garden operates **Saturday, July 13 from 12:00pm to 11:00pm** for a total of eleven (11) hours plus required clean up.

As stated in the Town of Blind River Alcohol Policy the organization/business must demonstrate compliance with all AGCO and Town of Blind River Alcohol requirements.

Scope of Services

The Town of Blind River will be responsible for:

- Beer Garden fencing set up and tear down.
- Festival tents set up and tear down.
- Providing garbage and recycle bins.
- Providing portable toilets.
- Acquiring ice and coolers.
- Tables for the serving area.
- Event security.

Responsibilities of Host

Pre-Event Duties

- Acquiring the Liquor License.
- Purchasing the alcohol.
- Storing the alcohol.
- Providing a float for sales.
- Providing an enclosed trailer for alcohol storage.
- Overnight security if trailer is to be stored at the venue.
- Beverage tickets.
- Beverage cups.
- Non-Alcoholic and low alcoholic options
- Substantive food options during the event.
- Beer Garden Entrance bands.

Event Set up

- Set up serving area.
- Stocking beverages coolers.
- Displaying all necessary signage within the beer gardens.
- Providing an event organizer who will be responsible for their team and that will be the direct contact for the designated Town Staff member.

Duties During the Event

- A minimum of six (6) bartenders with Smart Serve Training during the beer garden operating hours. Responsible for doing a secondary ID check as deemed necessary.
- A minimum of two ticket sellers to sell beer tickets with Smart Serve Training.
- Safe transportation for patrons.
- A cleaning crew during the event. Responsible for cleaning and picking up cups within the perimeter of the beer gardens.
- Provide an event organizer that will be responsible for their team and will be the direct contact for the designated Town staff member to ensure that the AGCO and Town of Blind River Alcohol Policy is being followed.

Duties After the Event

- Unload coolers and place all alcohol in enclosed trailer.
- Place empty cans in the trailer.

- Once all items are placed in trailer secure and lock the trailer.
- Safe storage of the secured trailer.
- Pick up all cups and dispose in garbage containers.
- Tie all garbage bags.
- Provide an event organizer that will be responsible for their team and ensure that the cleaning crew has cleaned the Beer Gardens as defined by AGCO and the Town of Blind River alcohol policy.

ACCEPTANCE:

- a) Upon acceptance by the Town of Blind River, the parties shall enter into an Agreement.
- b) The Town of Blind River reserves the right to reject or negotiate any or all proposals submitted in accordance with the above.

This proposal submitted by:

Signature

Print Name

Date