

**REQUEST FOR PROPOSAL
2018 Community Days Beer Garden
Town of Blind River**

Invitation

The Town of Blind River is seeking an organization/business to operate the 2018 Town of Blind River Community Days Beer Gardens on July 14, 2018 for a 50% share of the net profits.

The Town of Blind River guarantees a minimum payment of \$1,000.00 in the unlikely event net profits do not exceed the \$1,000.00.

Interested and qualified organizations are invited to submit proposals which will be accepted until **Friday, June 8, 2018, by 2:00 p.m.**

Proposals are to be addressed to:

Kathryn Scott
Clerk Administrator
Town of Blind River
11 Hudson St. PO Box 640
Blind River ON P0R 1B0
katie.scott@blindriver.ca

Background of Town of Blind River Community Days

Town of Blind River Annual Community Days takes place the second weekend in July. Celebrating 72 years, the community comes out in full force for the entire weekend to enjoy many activities, including the Demolition Derby, the Community Day Parade, midway rides, live entertainment, beer gardens, a spectacular car show and much more. Hundreds of tourists, past residents and locals will be on the grounds at the Town Park and around the community as we celebrate our true Northern heritage.

Town of Blind River Community Days Beer Garden operates **Saturday, July 14 from 1:00pm to 10:00pm** for a total of nine (9) hours plus required clean up.

As stated in the Town of Blind River Alcohol Policy the organization/business must demonstrate compliance with all AGCO and Town of Blind River Alcohol requirements.

Currently, an independent security company has been hired to verify ID, provide door security and monitor the floor during the event.

Scope of Services

The Town of Blind River will be responsible for:

- Beer Garden fencing set up and tear down
- Festival tents set up and tear down
- Acquiring the Liquor License
- Providing event security
- Performing periodic cash pick up throughout the eventing
- Purchasing the alcohol
- Storing the alcohol
- Acquiring ice and coolers
- Providing a float for sales
- Providing an enclosed trailer for alcohol storage
- Providing garbage and recycle bins
- Providing portable toilets

Responsibilities of Host

Before the Event

- Set up serving area.
- Stocking beverages coolers.
- Displaying all necessary signage with in the beer gardens.
- Providing an event organizer who will be responsible for their team and that will be responsible for counting opening float with a designated Town staff.

Duties During the Event

- A minimum of six (6) bartenders with Smart Serve Training during the beer garden operating hours. Responsible for doing a secondary ID check as deemed necessary.
- A minimum of two ticket sellers to sell beer tickets with Smart Serve Training
- A cleaning crew during the event. Responsible for cleaning and picking up cups within the perimeter of the beer gardens.
- Provide an event organizer that will be responsible for their team and for counting cash drops with a Town staff and ensure that the Town of Blind River Alcohol Policy is being followed.

Duties After the Event

- Unload coolers and place all alcohol in enclosed trailer.
- Place empty cans in the trailer.
- Once all items are placed in trailer secure and lock the trailer.
- Pick up all cups and dispose in garbage containers.
- Tie all garbage bags.

- Provide an event organizer that will be responsible for their team and ensure that the cleaning crew has cleaned the Beer Gardens as defined by AGCO and the Town of Blind River alcohol policy.

ACCEPTANCE:

- a) Upon acceptance by the Town of Blind River, the parties shall enter into an Agreement.
- b) The Town of Blind River reserves the right to reject or negotiate any or all proposals submitted in accordance with the above.

This proposal submitted by:

Signature

Print Name

Date